



June 20, 2024

Re: Request for Quotes (RFQ)

Dear Sir or Madam:

Chugachmiut requests quotes from grant writers to develop and write a preliminary grant proposal for the National Science Foundation (NSF) Regional Innovation Engines program (Opportunity Number 24-565). Chugachmiut will accept and review quotes from grant writers with significant previous experience developing competitive proposals for renewable energy projects and give priority preference to responses that indicate prior experience working in rural Alaska, prior work with Alaska Native/American Indian tribes and tribal organizations, and significant professional experience and education credentials regarding marine energy and saltwater desalination systems.

The preliminary proposal is to develop a regional innovation engine in Southcentral Alaska to research, implement, and promote marine energy generation and saltwater desalination. To accomplish this goal, Chugachmiut will conduct a marine energy feasibility study and environmental assessment and develop a comprehensive strategic plan to support the implementation of the regional innovation engine.

If the preliminary application is successful, Chugachmiut will be invited to submit a full proposal to NSF in February 2025. Ultimately, the regional innovation engine will support the following research, development, and commercial activities:

- Create and nurture a new research pipeline for commercializing viable marine energy and desalination technology.
- Develop and implement state-of-the-art cold water test and pilot sites for marine energy and desalination technology
- Develop, implement, and operate an innovative marine energy generation and saltwater desalination plant that will directly benefit the Port Graham and Nanwalek tribal communities.
- Launch a dedicated marine energy and saltwater desalination utility governed by the seven Chugach Region tribes to support and compete with Alaska Railbelt utilities.
- Develop and implement workforce and infrastructure development programs in Chugach tribal communities to promote economic development and fulfill energy sector labor needs.

Up to \$15,000 is available for this contract to develop the preliminary proposal. Should Chugachmiut be invited to submit by NSF, an additional contract opportunity for the full proposal may be available for public response in Fall 2024.



We invite you to submit a quote to us by **5 p.m. AKST Friday, June 28**, for consideration. A description of our organization, the services needed, and other pertinent information follows:

### SERVICES TO BE PERFORMED

The successful applicant will develop and write a 10-page project narrative for the preliminary proposal to the NSF Regional Innovations Engine grant program under the direction of the Chugachmiut project team. This narrative will form the core of Chugachmiut's preliminary proposal to the NSF Regional Innovations Engine grant program.

Specific contract responsibilities include:

1. Attend project and proposal development meetings with the Chugachmiut project team every week at a minimum and more frequently as needed.
2. Provide expert-level guidance and insights on the technical aspects of the regional innovation ecosystem and support the project team in its strategic development.
3. Draft a ten-page project narrative that is accurate, detailed, and competitive with the NSF Regional Innovation Engines grant opportunity.

### TIMELINE

All deliverables must be completed and submitted by email or mail by **6 p.m. AKST Monday, July 29, 2024**.

### BACKGROUND OF CHUGACHMIUT

Chugachmiut is an Alaska Native Tribal consortium and 501(c)3 nonprofit organization incorporated in 1974 to serve and promote the self-determination of the seven tribes of the Chugach Region in Alaska. Chugachmiut provides various services, including healthcare, behavioral health, Head Start, resource management, heritage preservation, and more.

For more information, please visit our website at [www.chugachmiut.org](http://www.chugachmiut.org).

### PROPOSAL CONTENT

To simplify the evaluation process and obtain maximum comparability, Chugachmiut requires all responses to the RFQ to include the following information and be organized in the manner described below:

#### A. Executive Summary

- In no more than one page, single-spaced, describe your understanding of the work and your ability to perform the work within the timeframe provided.



**B. Professional Experience**

- Please include a copy of your and any relevant team members' resume or curriculum vitae, clearly displaying relevant and significant experience in grant writing, renewable energy, and work on tribal projects.

**C. Quote for Services**

- Please provide a firm price quote within the stated budget for this contract to provide development support and draft the project narrative for the preliminary proposal to the NSF Regional Innovation Engines grant program.

**D. Client References**

- Include a list of clients relevant to this contract you have served for the past three years. Please provide names, telephone numbers, and email of references we may contact.

**PROPOSAL TIMETABLE**

RFQ Distributed	June 21, 2024
Quotes due to Chugachmiut	June 28, 2024
<b>Evaluation of Quotes &amp; Notification of Contract:</b>	<b>July 1 to July 2, 2024.</b>

Chugachmiut will evaluate quotes on the following criteria:

- Reasonableness of Cost for Services
- Quality of References
- Prior experience with renewable resources project development, specifically marine energy and saltwater desalination
- Prior experience working with Alaska Native/American Indian tribes and tribal organizations
- Prior Experience working in rural/remote Alaska communities

**KEY CONTACTS**

Andrew Garner, Grants Administrator. Phone: 907-334-0133. Email: [andrewg@chugachmiut.org](mailto:andrewg@chugachmiut.org)

**Please submit your quote via email to me or by mail to ATTN: Andrew C. Garner, Chugachmiut 1840 Bragaw Street, Office 214, Anchorage, AK 99508-3463.**

Sincerely,

Andrew C. Garner  
Grants Administrator